

## Community of Kingston

### Minutes of the Regular scheduled meeting of January 8, 2013

#### **Present:**

Alan Miller, Chair

Dianne Murphy

Joe Dolphin

Keith Borne

Dwight Thompson

Tom Coady

Julie Ireson

Dianne Dowling Administrator

#### **CALL TO ORDER:**

Meeting called to order by Chair at 7:04 P.M

#### **APPROVAL OF AGENDA:**

Motion to approve the agenda with the addition of: 2013 budget discussion; 2014 fund; Black Fly program 2013; Street light request; and Watershed. (M) Councilor Thompson (S) Councilor Dolphin, Motion Carried.

#### **APPROVAL OF MINUTES:**

Motion to approve the minutes of the November 13, 2013 regular Council meeting with the addition of adding minutes to the heading. (M) Councilor Murphy (S) Councilor Thompson, Motion Carried. The Administrator is to check on the reference to the typo.

Motion to approve the minutes of the Special Council meeting on December 11, 2013 as circulated. (M) Councilor Ireson (S) Councilor Boire, Motion carried.

#### **BUSINESS ARISING FROM MINUTES:**

1. Street light: Discussion on what the criteria is for judging the degree of risk. It was decided to wait for Kevin Campbell to attend the next meeting. The Administrator is to request a copy of the letter to Chair Miller concerning the street light request for the light at Carragher's Pond from MLA Docherty.

#### **COMMUNITY PLANNING:**

Update on process was presented by Councilor Murphy. Discussion on the permit approval process and how to deal with applications in a timely manner being that Council meets every

second month. The motion would be to delegate Planning authority to Administrator. Discussed the check list that is attached to the permits and how the process has worked this last year.

1. The following resolution was moved:

That the Kingston Community Council appoints, the Administrator, Dianne Dowling as Development Officer for the Community of Kingston. The Development Officer will have the authority to administer the Community of Kingston Zoning and Development Bylaw. Notwithstanding the foregoing, the Development Officer shall have the authority to approve or deny Development Permits in accordance with this Bylaw in all areas except for:

- (1) Permanent Commercial
- (2) Institutional
- (3) Industrial
- (4) Multiple Family Dwellings
- (5) Multi Lot subdivisions
- (6) Development on Non-Conforming Lots

Where the Development Officer is unable to determine whether the proposed Development conforms with this Bylaw, the Development Officer shall forward the application to Council for a decision.

(Note: the wording for this was taken from our bylaws section 1.4)

(M) Dianne Murphy (S) Keith Boire, Motion carried.

## **2. Applications:**

- Application circulated from the Kingston Church to append a section of property to the existing lot to be more able to access the cemetery. Being there are no issues with this application it was moved to approve it as submitted (M) Councilor Murphy (S) Councilor Dolphin, Motion carried.
  - Reviewed application received from the Thompson Family this application is now complete and Council can deal with the preliminary approval. Moved by Councilor Murphy for preliminary approval of this application noting that this application was received and needs to be dealt with under the original Interim Plan regulations. Motion seconded by Councilor Dolphin, Motion Carried. (Councilor Thompson abstained from voting on this motion)
3. **Update on the amendment submission:** Nothing further to report currently waiting on more information.
  4. Planning Project Cost Report circulated and it was suggested that the costs be divided as to the cost of the process and the cost of the amendment.

**FINANCE REPORT:** Draft Finance report was circulated and a draft budget was discussed the Administrator is to insert these figures and circulate once all the final figures are received.

**OTHER BUSINESS:** Circulated guidelines

- FPEIM – Discussion on dues to become a member – the Administrator is to invite someone from the FPEIM to the March Council meeting to discuss membership.
- Black fly program 2013 discussed the program. The Administrator is to invite a representative from Bugbusters to the March meeting.
- Discussed the West River Water Shed committee and it was noted that the contact person Megan Harris would be happy to come to a Council meeting to discuss the watershed.
- 2014 Fund: Discussed the fund and asked for some suggestions on what could be included in an application for funding. A suggestion was made to collect historic Photos of the community and make some display boards out of them. They could be left here at the Recreation center for all to enjoy.

Being no further business it was moved to adjourn at 9:45 pm by Councilor Thompson and Seconded by Councilor Murphy.

Submitted

Dianne Dowling