

Community of Kingston
Minutes of Regular Monthly Council Meeting Tuesday, May 12th, 2015

Present:

Alan Miller, Chair
Julie Ireson
Joe Dolphin
Keith Boire
Dwight Thompson
Jan Holmes
Tom Coady
Dianne Dowling, Administrator

Also Present: Nicole Warren from CDC and resident Marion Endert

CALL TO ORDER

Meeting called to order at 7 PM by Chair

APPROVAL OF AGENDA

Motion:

“To approve the agenda as circulated with the addition under 3 A of presentation by Nicole Warren” (M) Joe Dolphin (S) Dwight Thompson, Motion carried

APPROVAL OF MINUTES:

Motion:

“To approve the minutes of the April 14th Regular Council meeting as amended with the noted correction as follows:

Councilor Holmes declared a conflict regarding this application and noted she needed to leave the meeting early.” (M) Tom Coady (S) Dwight Thompson, Motion carried.

At this point the Chair passed the floor over to Nicole Warren to discuss programs and support available through the CDC.

Some of the highlights of the discussion were:

- CDC Managed the Rec Centre upgrade project
- Funding available to support the Young Millionaires Program
- CDC offers project management support for both large and small projects and will liaison with the Infrastructure office regarding projects.

BUSINESS ARISING FROM MINUTES:

1. **Rezoning request:** Noted that since Councilor Dolphin was not available, Councilor Thompson accompanied the Chair in visiting residents in the vicinity of the Insulation Company and noted they had about 50% of the houses visited. They said they also collected concerns dealing with the upcoming Provincial election as they were canvassing at the same time as provincial candidates. They said they plan to finish up the visitation prior to the June meeting and will report back in June as to the collected concerns.

2. **Allister Pollard Appeal:** There will be a meeting at 2 PM tomorrow (May 13th at Cox and Palmer). In response to one question from the lawyer, the Chair reported that our web master confirmed that the Planning Guidelines and the sample site plan were added to the website in 2012.

At this point Jan Holmes left the meeting (around 8 PM).

PLANNING REPORT:

1. The Chair said that in the Administrators absence he received a revised site plan from Tom Baker, for PID # 765628. This application was discussed briefly at the April meeting and the Administrator had responded with an itemized list of concerns related to this application. It was noted that this revised site plan does not address all the concerns raised as noted below:

Discussed this revised application at great length and the following concerns were identified:

1. The lot categorization is required for this application and being as the ground is still covered with snow that will not likely be done until June.
2. Upon reviewing the bylaw it is not clear if two panhandle lots can be created from one access and the definition of a panhandle lot applies to both proposed lots.
3. It is not clear that this is an existing lot as of July 9, 1994 as per the regulations (if it was created after that date it can't be further subdivided).
4. The site distance will need to be checked to confirm it is a safe access for the proposed two residential lots. Council reviewed the application and had some concerns with the was the new access being proposed (may not meet the bylaw as it appears from the sketch he is requesting two driveways side by side as opposed to being shared).

The Administrator is to call Mr. Baker and explain the concerns identified and advise him of the information required in order for Council to make an informed decision on this application.

2. Discussed the warehouse property on the Peters Road as to what options may be available should the residents agree that this business does not impact the enjoyment of their residential property.

NEW BUSINESS:

1. Council requested the Administrator draft a thank you letter to Ms. Valerie Docherty thanking her for all her support in the past and a second letter to Mr. Bevan-Baker welcoming him and letting him know about the Community Website and advising of the meeting dates in case he would like to attend a Council meeting.

Being no further business *the meeting was adjourned at 8:45 PM* by Councilor Boire and seconded by Julie Ireson, Motion carried.

Submitted,

Dianne Dowling

Administrator