

**Community of Kingston
Regular Monthly Council Meeting
At Kingston 4-H building
June 14th, 2016**

Action items highlighted in yellow

Present:

Alan Miller, Chair
Joe Dolphin
Dwight Thompson
Keith Boire
Tom Coady
Julie Ireson
Jan Holmes

Also Present

Dianne Dowling, Administrator
Stephanie Holmes - Resident

CALL TO ORDER:

Meeting called to order by Chair Alan Miller at 7:04 PM.

APPROVAL OF AGENDA:

MOTION:

*"To approve the Agenda as circulated with addition Under Planning application for Subdivision BONZO Farms." (M)
Jan Holmes (S) Tom Coady, Motion carried.*

APPROVAL OF MINUTES:

MOTION:

*"To approve the minutes of the May 10th Council meeting with noted correction of spelling of Coady." ((M)
Joe Dolphin (S) Keith Boire, Motion carried.*

BUSINESS ARISING FROM MINUTES: Moved to later in the meeting:

COMMUNITY PLANNING:

1. **Stephanie Holmes:** Circulated application from Ms. Holmes for one lot Subdivision and building permit for single family dwelling. Being as there were no concerns with this application

Motion

*"To approve this application as submitted." (M) Joe Dolphin (S) Keith Boire, Motion carried.
Stephanie was advised she was welcome to stay for the remainder of the meeting.*

2. **BONZO Farms:** Circulated preliminary application from BONZO Farms for a one lot appendage to PID 533448.
Motion

“To approve this application as submitted.” (M) Keith Boire (S) Tom Coady, Motion carried.

3. Re: Inquiry to open a private Pit: Administrator advised that she had received an email looking for information on opening a private Pit from Mr. Wyss to construct his driveway.

4. Josh Ellis: Deferred discussion on this until later in the meeting.

5. Approval list circulated.

BUSINESS ARISING FROM MINUTES:

1. Discussion on Insulation Warehouse: Dwight indicated he has not spoken to the Fire Marshal as of yet. The Chair and Councilor Thompson agreed to visit Mr. McKenna to review the agreement.

2. Contaminated Site: Councilor Thompson is going to pursue this further and a check for 108.58 was issued to cover the fee to access this information.

3. Update from the Chair concerning contacting Mr. Pollard: The Chair responded that he is uncertain about what could be accomplished by this as Council is unprepared to change it's decision and is not offering any funding assistance in correcting this issue. He noted that this issue is at an impasse.

4. Bylaw Discussion concerning regulations on Accessory Buildings: Discussed the timeline needed to amend the bylaws and a very passionate discussion followed on the accessory building regulations and accompanying table.

Motion:

“To go ahead with the process of reviewing the setbacks on accessory Buildings.” (M) Joe Dolphin (S) Jan Holmes, Motion carried.

Based on this discussion Council revisited the application received by Mr. Ellis for his private storage building (which was submitted after the building was constructed.) It was noted that this building does not meet the set-back distances and is beyond the 10% variance allowance. Therefore, this application cannot be approved at this time and since the building is already constructed it makes it an illegal non-conforming building. The question was asked if the set-back distances were amended would this building then become legal and could a permit be issued then?

Motion:

“Chair to draft an email, to the Community's lawyer, asking for clarification on this question? Specific question would be could an existing non-conforming building be made conforming with a change to the bylaws or does the building remain non-conforming?” (M) Joe Dolphin (S) Jan Holmes, Motion carried.

The Administrator to return the check for the building permit application to Mr. Ellis and inform him the building does not comply with the set-back regulations in the bylaws.

FINANCE: Report circulated.

OTHER BUSINESS:

1. Infrastructure Project – Jan Holmes mentioned that a representative from Bell knocked on her door promising increased internet speed.

2. Discussion on Amalgamation: Information sheet circulated and the Council decided to invite representatives from all communities to the information session. The Chair will touch base with Nicole to establish a date, hopefully before the end of the month.

CORRESPONDENCE: Nothing to report

Being no further business motion passed to adjourn at 9:20 PM (M) Tom Coady (S) Joe Dolphin, Motion carried.

Submitted,

Dianne Dowling, Administrator

Action Items:

Councilor Thompson is going to pursue getting a copy of the Environment Assessment for Contaminated site.

Chair to Contact the Community Lawyer concerning question on non-conformance.

Chair to follow up with Nicole concerning setting a date for meeting with other communities.

Approval Date: _____

Administrator _____

Chair _____