

**Community of Kingston**  
**Regular Monthly Council Meeting**  
**At Emyvale Recreation Center**  
**Jan 10, 2017**

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**Present:**

Alan Miller, Chair  
Tom Coady  
Julie Ireson  
Joe Dolphin  
Keith Boire  
Jan Holmes

**Regrets:**

Dwight Thompson

**Also Present**

Dianne Dowling, Administrator

**CALL TO ORDER:**

Meeting called to order by Chair at 7:01 PM.

**APPROVAL OF AGENDA:**

**MOTION:**

*"To approve the Agenda as circulated"* (M) Jan Holmes (S) Tom Coady, Motion carried.

**APPROVAL OF MINUTES:**

**MOTION:**

*"To approve the minutes of the November 8<sup>th</sup> Council meeting, with noted spelling corrections."* (M) Joe Dolphin (S) Tom Coady, Motion Carried.

**BUSINESS ARISING FROM MINUTES:**

1. Discussion on Insulation warehouse deferred to next meeting as Dwight is not present.
2. Discussed contaminated property Administrator noted that since we have received the information requested could this item be removed from the agenda. Julie noted that there is still the question of us being able to share the content of document. The Administrator is to send an email to Dwight Thompson asking for clarification terms regarding sharing the information.
3. Bylaw amendment:

**Motion:**

“To accept the final version of this document and to schedule the public meeting for the next regular monthly meeting in February” (M) Tom Coady (S) Julie Ireson, Motion carried.

**COMMUNITY PLANNING:**

The Administrator circulated the Provincial Schedule of fees. Discussion followed on the interpretation of this schedule and what is considered the first and second floors. The Administrator is to talk to someone at the Province for their interpretation of the floor area that is included in the charges. The 2016 Permit file was also circulated for information. It was noted that this may be an area where a policy regarding floor area be adopted.

**FINANCE:** Report circulated – Budget Committee will be meeting in the future a date will be circulated. Discussed the contingency fund and it was noted that since there is a surplus this year that we should take the opportunity to allocate another 5,000.00 to the contingency fund. Julie reported that she had spoken to the Recreation Center committee concerning replacing the roof but they have yet to respond back. Julie will prepare a draft Budget for the February meeting.

**OTHER BUSINESS:**

1. Infrastructure Project (no discussion)
2. Discussion on Amalgamation: The chair noted that the next meeting has not happened due to the loss of our facilitator. He noted he would still like to schedule this meeting with the representatives that attended the last meeting. He volunteered to co-ordinate this meeting.
3. Council discussed the New Municipal Act and the Chair said it would be a good idea to invite someone from the province to give council a summary of the regulations. He also noted if there was a summary version on the website it would be beneficial to circulate.

**CORRESPONDENCE:** Some Xmas cards were opened by the Chair and circulated.

Next regular meeting will be February 14<sup>th</sup>.

Being no further business motion passed to adjourn at 8:10 PM (M) Jan Holmes(S) Julie Ireson, Motion carried.

Submitted,

Dianne Dowling, Administrator