

Minutes
Rural Municipality of KINGSTON
Emyvale Recreation Center
Regular Monthly Tuesday, May 30, 2023 7 PM

Note: June 13th meeting date changed to May 30th to enable timely approval of pending applications.

Present:

Alan Miller
Dwight Thompson
Allan Holmes
Pierce MacLean
Darlene MacDonald
Tory Kennedy

Keith Boire CAO

Regrets
Tom Coady

1. CALL TO ORDER at 7:05PM
2. APPROVAL OF AGENDA M – Tory Kennedy, S – Darlene MacDonald, Carried
3. APPROVAL OF MINUTES – May 9, 2023 M – Pierce MacLean, S – Allan Holmes, Carried
4. BUSINESS ARISING FROM PLANNING BOARD
 - A. Planning Board reported it recommended approval of the Duplex unit application submitted by Scot Murray and Heather Lambert.
 1. Motion was made by Darlene MacDonald for council to approve the application, seconded by Tory Kennedy, motion carried
 - B. Planning Board reported it recommended approval of the McQuaid Subdivision application submitted by Gary McQuaid
 1. Motion was made by Pierce MacLean for council to approve the application, seconded by Darlene MacDonald, motion carried
 - 2.
 - C.
5. BUSINESS ARISING FROM PREVIOUS MINUTES
 - A. Excavation Pit Bylaw Amendment
 1. CAO informed council that now that the minutes from the May 9, meeting were approved by council, that all the documentation was completed in order to submit the amendment to the Minister for approval. CAO to forward documents to the Province.
 - B. Plan and Bylaw Review
 1. CAO informed council that the RFP had been posted on the Provincial Procurement site on May 24, and that communications from the Province had confirmed the funding for the project was approved to come out of our CCBF account.

2. It was confirmed Dwight Thompson, Tory Kennedy and Tom Coady would comprise the committee tasked with reviewing RFP submissions and make recommendations to council on award of the contract.
 - a. Committee to review the RFP and provide CAO with any recommended changes before June 30 to enable addendums to the RFP to be made on the Procurement Site.
3. With the tender contract submission date scheduled for July 14, 2023, council approved a date change for the July Council meeting to either July 18th or 25th, as per recommendation from the Plan Review committee.

C. Road Paving

1. Mayor Miller had been informed the contract for the Kingston Road repaving had been tendered. Subsequent review of the tendered contracts indicated only 1.5 km of the road were tendered to be repaved.
 - a. Alan to follow up with the Province.
2. Councilor Holmes expressed concerns over the state of the McKenna road. CAO indicated he believed that may be the only other approved road project tendered by the Province. CAO to follow up and inform councilors if that was in fact the case.
- 3.

D. Unpermitted Buildings

1. Mirko to send out notifications as required.

6. COMMUNITY PLANNING

Mirko was unable to attend the meeting due to rescheduling conflict. CAO presented current development applications. Most matters pertained to the Planning Board recommendations.

7. FINANCE REPORT

- A. Current Bank Balances and Visa Expenditures were provided to council.
- B. It was noted that after the fraud issue, the bank failed to ensure our two signature requirement was activated. Two transactions went through with only one authorization. Council informed on both transactions. No issues. This situation has been remedied.
- C. Due to a mix-up at the Province, our tax allotment and our MSG funding went into our CCBF account in error. CAO to transfer funds to the proper account. The issue was brought to the attention of the Province and they have indicated they will correct the problem going forward.

8. ADMINISTATORS REPORT

- A. CAO indicated he had contacted Mark McGillivray from the Rec Centre committee requesting financial information to provide to council. Also requested clarity on the ownership of the Centre.

9. OTHER BUSINESS - None

10. BUSINESS ADDED TO AGENDA AT MEETING – None

11. CORRESPONDENCE – None

12. ADJOURNMENT Allan Holmes made the motion to adjourn, seconded by Darlene MacDonald, carried, meeting adjourned.

Mayor Alan Miller

CAO Keith Boire

JUNE 22, 2023