

Minutes
Rural Municipality of KINGSTON
Emyvale Recreation Center
Regular Monthly Council Meeting
Tuesday February 13, 2024 7PM

Attendance

Y	Alan Miller (Mayor)	N		Allan Holmes
Y	Dwight Thompson (DM)	Y		Darlene MacDonald
Y	Tom Coady	Y		Pierce MacLean
Y	Tory Kennedy	Y		Keith Boire (CAO)

Public Attendance	None

Call to Order At:	7:04pm			
Approval of Agenda	M	Darlene MacDonald	S	Tom Coady
Approval of Minutes January 9, 2023	M	Pierce MacLean	S	Dwight Thompson

1. BUSINESS ARISING FROM PREVIOUS MINUTES

1. Plan and Bylaw Review – Update on progress and next steps.
 - a. Keith let council know that our planner, Dawn Sutherland had been in an ATV accident and would have to delay working on our plan while recovering.
 - b. Keith to contact Dawn in two weeks to inquire on her recovery and discuss next steps.
 - c. This will likely push back completion of the new plan and bylaw to mid-May.
2. Pollard remedy for non-compliance-garage and residence setbacks.
 - a. We are waiting for Mr. Pollard to provide Mirko with draft plans of the intended renovation to join the garage and house to create an attached garage.
3. Letter to the Province re Selling of Phase 2 Westwood Hills. Update on any response from Glenda MacKinnon Peters.
 - a. Alan reported the letter/email had been sent and received an out of office response.
 - b. Alan expected an actual response by the end of the month and would report to council at our next meeting.
4. Excavation Pits
 - a. Keith informed council he had finally received the access to information request documents related to excavation pits in Kingston since 2000. All the documents came in a single pdf and substantial time would be required to organize the files by site and date.
 - b. Further discussion occurred on how to proceed while our plan and bylaw review process was underway.
 - c. Concessus was that while the province would not entertain cooperative management of Excavation Pits, Kingston would exercise its authority over managing all excavation pits within its jurisdiction once the new plan and bylaw had been approved by the Minister of Housing, Lands and Communities.
 - d. To that end the following motion was made:

Motion: For our CAO to further communicate with the CAO from the Rural Municipality of West River on how it manages its excavation pits independently from the Province for the purposes of managing Kingston's Excavation Pits in a similar manner; to continue allowing the Province to manage existing pits until such time as our new plan and development bylaw is approved by the Minister of Housing Lands and Communities; to assume full authority over any new application for an excavation pit in the municipality; and to not accept any new applications until such time as the new plan and bylaw are approved.				
Moved by:	Darlene MacDonald			
Seconded by:	Pierce MacLean			
Motion Carried:	Unanimously	Vote for:		Vote against:

5. Emyvale Rec Centre

- a. Discussion occurred on the topic of a long-term lease for the purposes of audit requirements and on the topic of acquiring the Rec Centre as a municipal asset.
- b. It was unanimously agreed that based on feedback from residents at our November 30, 2023 public meeting that it was in the best interest of the municipality to pursue the option of acquiring the Rec Centre.
- c. It was also agreed that in the interim we should enter into the long-term lease agreement with the Emyvale Recreation Centre Inc that was supplied to council and the Rec Centre Committee.
- d. To that end the following motions were made:

Motion: Council to authorize the CAO and Mayor to sign a long-term lease with the Directors of the Emyvale Recreation Centre Inc for the purposes of leasing office space and public access to the building for EMO requirements and for regular and special council meetings. Should efforts to acquire the Emyvale Rec Centre not succeed, council also authorizes the CAO and Mayor to enter into an MOU for the purposed of being able to apply CCBF funding to the leased asset.				
Moved by:	Darlene MacDonald			
Seconded by:	Pierce MacLean			
Motion Carried:	Unanimously	Vote for:		Vote against:

Motion: Council to authorize the CAO to explore our options, both legal and financial for the purposes of acquiring ownership of the Emyvale Recreation Centre; to engage with the Directors of the Emyvale Recreation Centre Inc and its volunteer committee to ensure their continued participation in the management and operations of the Centre; and to engage with volunteers active in the management of the ball field to ensure their continued participation in the management and maintenance of the ball field.				
Moved by:	Darlene MacDonald			
Seconded by:	Tory Kennedy			
Motion Carried:	Unanimously	Vote for:		Vote against:

6. Employment Policy and CAO Contract.

- a. Mayor Miller and Councilor Kennedy informed council that a 2 year employment contract was signed between the existing CAO, Keith Boire and Council.
- b. Mayor Miller thanked Councilor Kennedy for the work she provided in creating and negotiating the contract.

7. Budget Discussion 2024-25.

- a. Budget items and a draft budget were presented for councilors to examine.
- b. Councilors to give feedback on possible changes prior to the March meeting where the budget is to be presented and approved.
- c. Keith to determine whether or not the council meeting approving the budget must be advertised.

8. Councilor and Mayor Stipends and other remunerations.
 - a. Keith reminded councilors they need to provide information on additional meetings they may have attended as part of their duties other than scheduled council or board meetings.
 - b. Keith to research councilor remuneration rates of other similarly sized municipalities and report back to council.
 - c. Keith let council know the current government mileage rates were 68cents per km in 2023 and 70cents per km in 2024.

2. COMMUNITY PLANNING

A. Development Report from Mirko.

1. Jamie Perry - Swimming Pool approved.
2. Don and Dianne Murphy – Barn pending approval – The size was substantially reduced from the original proposal. It will also include a washroom. The applicant was informed they will require confirmation from a licensed septic installer that the system is sufficient to accommodate the additional load of an extra washroom. Mirko can proceed with the remainder of the application process.
3. Wolters Subdivision – The applicant questioned the requirement for a storm water management plan. Mirko to contact him and remind him it is a condition of the approval by council and that any changes to that condition will require representation before the Planning Board to amend any requirements and approval by council.

3. FINANCE REPORT

- A. Account Balances were presented
- B. Visa Expenditures were presented

4. BUSINESS ADDED TO AGENDA AT MEETING

A. Mandatory Online Councilor Training

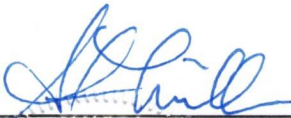
1. Tory reminded councilors and CAO that the mandatory training is due March 31, 2024 and that failure to do so could affect our authority as a municipality.
2. To date only Tory and Tom have completed the training.

B. March Council Meeting

1. Due to a scheduling conflict, the March meeting will be held March 19th rather than March 12th.

5. ADJOURNMENT

Motion to adjourn at:	8:18pm		
Moved by	Pierce MacLean	Seconded by	Tom Coady
Motion Carried - Yes			



Alan Miller (Mayor)

Date APRIL 9, 2023



Keith Boire (CAO)