

Rural Municipality of KINGSTON
Minutes of Plan Review Committee Meeting

Location: Emyvale Rec Centre

Date: 7pm, July 18, 2023

Board Members	Present	Absent
Dwight Thompson	X	
Tory Kennedy	X	
Tom Coady	X	
Alan Miller	X	

1. CALL TO ORDER at 7:04pm

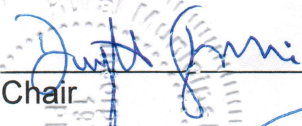

2. Plan and Bylaw Review Discussions

1. The tender documents were opened with all committee members present
2. The financial component of the submission was examined and it was within the budget expectations of the RFP
3. The technical component was opened and on initial examination it appeared to be professionally prepared and covered all topics identified in the RFP
4. Given the detail in the submission, it was agreed that members were to respond with a scoring on the submission.
5. Given the fact it was the only submission and that on first examination the proposal appeared to fulfil all the requirements of the RFP, the Committee would be recommending acceptance of the proposal, unless upon further examination, any of the committee members expressed a change of opinion on that action.
- 6.
7. Opening of sealed tender for Plan and Bylaw Review Project
8. Assessment to ensure proposal meets requirement in RFP Document.

3. Recommendations

1. To Council to approve the proposal pending feedback after committee members had more time to examine the proposal.

10. ADJOURNMENT Meeting Adjourned at: 8:15pm


Chair

CAO

Aug 15, 2023
Date