

Minutes
Rural Municipality of KINGSTON
Emyvale Recreation Center
Regular Council Meeting
Tuesday June 10, 2025, 7PM

Attendance

y	Dwight Thompson (Acting Mayor)		n	Allan Holmes
n	Tom Coady		y	Darlene MacDonald
y	Tory Kennedy		y	Pierce MacLean
			y	Keith Boire (CAO)
			y	Mirko Terrazas (DO)

Call to Order At:	7:02	PM		
Approval of Amended Agenda	M	Pierce MacLean	S	Tory Kennedy
Approval of Minutes May 13, 2025	M	Pierce MacLean	S	Tory Kennedy

1. BUSINESS ARISING FROM PREVIOUS MINUTES

1. Update on Official Plan and Development Bylaw

- a. Keith, CAO let council know he was planning on requesting a meeting with Land Use Planning (Robert Zilke, Glenda MacKinnon-Peters and Minister Steven Myers).
- b. Actin Mayor Dwight Thompson had contacted Glenda directly to expedite matters.
- c. Glenda and Robert were to meet June 11th. Dwight wanted to wait until after that meeting prior to making next steps.

2. Update on Capital Projects

a. Emyvale Rec Centre Addition and Renovation Project

- i. Keith, CAO became aware that any institutional construction projects must be accompanied by architectural plans designed and stamps by a P-Eng with professionally designed electrical and HVAC specifications.
- ii. Contacted Chris Jette from Architecture 360 to provide that service.
- iii. Likely costs up to \$15,000
- iv. Still hoping to get everything in place by end of month

b. Emyvale Recreation Centre Solar Electrical Upgrade Project

- i. This project is being evaluated this week.
- ii. Hope for approvals shortly.
- iii. Work could go ahead with the electrical upgrade, but installation will only be after roof replacement.

c. Procurement Policy

- i. Changes to text were shared with council.
- ii. Councillors indicated it was what was approved at the previous meeting.

3. Update on Election

- a. After discussion with Municipal Affairs and review of the MGA regulations, CAO let council know that the preferred date for election should be September 8, 2025.
- b. Dates for various requirement of the election process would be provided by Municipal Affairs.
 - i. Notification on website and bulletin board by August 8th.
 - ii. Close of nominations August 22nd.
 - iii. If one candidate is nominated the position would be filled by acclamation.
 - iv. If more that one, then election day would be September 8th
- c. MGA regulations require both a Municipal Elections Officer and a Deputy Elections Officer.
- d. In response to the provided information on elections council made the following resolution:

Moved By:	Pierce MacLean			
Seconded By:	Darlene MacDonald			
Be it resolved, Keith Boire shall be appointed the Deputy Election Office for the mayoral by-election. That election will be held on September 8, 2025. Other required milestone dates would be provided by Municipal Affairs based on the September 8 th election date.				
Councilor's Name	Voted For	Voted Against	Abstained	Absent
Tom Coady				x
Darlene MacDonald	x			
Allan Holmes				x
Tory Kennedy	x			
Pierce MacLean	x			
Totals	3	0		
This resolution was passed by a majority of councilors present.				

4. Mandatory Bylaws and Policies

- a. Tory let council know she had done preliminary work on finding out our status regarding Mandatory Bylaws.
- b. She expressed concern there were some that we have failed to enact.
- c. Keith to review what was on file, ensure that all that were passed were available on the website.
- d. Keith to work on templates for remaining mandatory bylaws and provide Tory with copies to review to create final versions for the municipality to present to council for further review, discussion and proceeding to readings and adoption of the bylaws.

2. COMMUNITY PLANNING

- 1. Mirko briefed council on current applications.

2. Excavation Pits

- a. Keith reported that most of the information both required and requested from the applicant, Sterling Buchanan had not been received and that no fee had been paid.
 - i. Council confirmed it did not consider this a current application based on the lack of mandatory information and the absence of the required fee being paid.

- b. Discussion took place over the need to create a policy on how to manage excavation pit applications.
- c. Considerations should include:
 - i. Zoning amendment requirement to change use to Partial Industrial.
 - ii. Public input.
 - iii. Consistency on how applications are handled.
 - iv. Determine what information is required in advance before the application is reviewed by Planning Board.
 - v. Determine what would be considered an acceptable assurance regarding remediation.
- d. Planning Board to meet to discuss. First Tuesday of July is July 1st, so Planning Board will meet on July 15th.

3. Financial Report

A. Current Account Balances were provided to Council

Motion to adjourn at:	8:15 pm		
Moved by	Pierce MacLean	Seconded by	Darlene MacDonald
Motion Carried - Yes			



 Dwight Thompson (Acting Mayor)

Date Aug 12, 2025



 Keith Boire (CAO)