

Minutes
Rural Municipality of KINGSTON
Emyvale Recreation Center
Regular Council Meeting
Tuesday August 12, 2025, 7PM

Attendance

Y	Dwight Thompson (Acting Mayor)		N	Allan Holmes
Y	Tom Coady		Y	Darlene MacDonald
Y	Tory Kennedy		Y	Pierce MacLean
			Y	Keith Boire (CAO)
			Y	Mirko Terrazas (DO)

Call to Order At:	7:00 PM			
Approval of Amended Agenda	M	Darlene MacDonald	S	Tory Kennedy
Approval of Minutes June 10, 2025	M	Tom Coady	S	Darlene MacDonald

1. BUSINESS ARISING FROM PREVIOUS MINUTES

1. Plan and Development Bylaw-Update

- a. Keith reported that he and Tory met with Acting Deputy Minister Patrick Davis, Land Use Planning Director Glenda MacKinnon-Peters and Municipal Affairs Director Christine MacKinnon.
- b. Tory and Keith felt it was a productive meeting. Our concerns were taken seriously, and a commitment was made to address the matter within 3 weeks.
- c. That time period has stretched to 4 weeks, due to summer holidays, but we expect the plan to be on the Minister's desk very soon.

2. Capital Projects-Update

- a. Keith Reported the Emyvale Rec Centre Addition and Renovation project was approved by the Infrastructure Secretariat and shared the following with council.
 - i. Funding agreement was signed by the Acting Mayor and CAO, one copy to remain with the Municipality, one copy to be returned to Infrastructure Secretariat.
 - ii. Additional funding expected over the next 5 year funding period through the CCBF program is as follows:
 - (i) 2024-25 \$33,173
 - (ii) 2025-26 \$34,173
 - (iii) 2026-27 \$34,173
 - (iv) 2027-28 \$35,690
 - (v) 2028-29 \$35,690
 - (vi) Total Additional funding \$173,185
 - iii. Current Balance \$139,617.62 plus funding available from 2024-2026 is \$206,963
- b. Keith let Council know that there was a reasonable expectation that our application for Solar Panels and Electrical Upgrade will be approved through the Community Renewable Energy Generation Fund (GREG). If that is the case the following work will need to be done using our current CCBF funds:
 - i. Replace main roof
 - ii. Remove flue and patch interior boxed in area
 - iii. Replace furnace

- iv. Keith to reach out to Mark McKenzie regarding quotes once confirmation of approval is received.

3. Shared Services-Update

a. Keith reported the following to council:

- i. Schedule A had been signed by the three municipalities.
- ii. The lead, Susan Morse from West River is out of country most of August and the Shared Services proposal would be submitted to Municipal Affairs late August or early September.
- iii. Mirko's employment will be part of the Shared Services Agreement. If this does not go through in the next month or two we need to get an employment contract in place for Mirko.

4. Remuneration of Council

- a. As per direction from council, Keith sought out information on mayor and councilor remuneration from similar municipalities and reported the following:
 - i. Miltonvale's rate is:
 - (i) Mayor \$75
 - (ii) Deputy Mayor \$65
 - (iii) Councilor \$60
 - (iv) Anything more than 3 hours x 2
 - ii. West River
 - (i) In the case of West River, the planning board is council. They meet 3 times per month and the municipality's projected revenue for the coming fiscal year is \$1,000,000, ours is \$206,000
 - 1. Mayor \$4,000 annually
 - 2. Deputy Mayor \$2,500 annually
 - 3. Councilors \$2,000 annually
- b. When researching the topic, Keith discovered that any remuneration beyond \$500 annually required T4s and had to be included in the income for councilors on their tax returns.
- c. Keith recommended we increase the amounts to reflect that of Miltonvale or slightly more to take into account the income if beyond \$500 will be taxed.
- d. Council decided not to act on any changes at this time.

5. Election-Update

- a. Election process has started.
 - i. Accepting nominations beginning tomorrow
 - ii. Nominations close Friday August 22nd
- b. Process will depend on number of applications.

6. Mandatory Bylaws and Policies

- a. As directed by council Keith provided the following mandatory bylaws that have not been passed are ready for first reading. Council members received copies of the bylaws one week in advance for review and were satisfied with the versions provide. To that end the following resolutions were put forward and voted upon:

Moved By:	Tory Kennedy			
Seconded By:	Pierce MacLean			
Be it resolved that Council identifying the requirement to pass all mandatory bylaws has chosen to proceed to first reading and approval of the Conflict of Interest Bylaw # 2025 – 03. The results of the vote on this are as follows:				
Councilor’s Name	Voted For	Voted Against	Abstained	Absent
Tom Coady	1			
Darlene MacDonald	1			
Allan Holmes				1
Tory Kennedy	1			
Pierce MacLean	1			
Totals	4			
This resolution was passed by a majority of councilors present.				

Moved By:	Tom Coady			
Seconded By:	Darlene MacDonald			
Be it resolved that Council identifying the requirement to pass all mandatory bylaws has chosen to proceed to first reading and approval of the Code of Conduct Bylaw # 2025 – 02. The results of the vote on this are as follows:				
Councilor’s Name	Voted For	Voted Against	Abstained	Absent
Tom Coady	1			
Darlene MacDonald	1			
Allan Holmes				1
Tory Kennedy	1			
Pierce MacLean	1			
Totals	4			
This resolution was passed by a majority of councilors present.				

Moved By:	Pierce MacLean			
Seconded By:	Tory Kennedy			
Be it resolved that Council identifying the requirement to pass all mandatory bylaws has chosen to proceed to first reading and approval of the Access to Information and Protection of Personal Information Bylaw Bylaw # 2025 – 04. The results of the vote on this are as follows:				
Councilor’s Name	Voted For	Voted Against	Abstained	Absent
Tom Coady	1			
Darlene MacDonald	1			
Allan Holmes				1
Tory Kennedy	1			

Pierce MacLean	1			
Totals	4			
This resolution was passed by a majority of councilors present.				

2. COMMUNITY PLANNING

1. Mirko briefed council on current applications.
 - a. Approval of 30x40 barn. Cudmore

Moved by:	Tom Coady			
Seconded by:	Tory Kennedy			
Motion: That council approves the development application 225730 Andy and Angela Cudmore Development Application allowing development as per drawings with 30x40 barn located in the 'front yard' subject to minimum 50 feet from the edge of the road and being in compliance with all other relevant bylaws.				
Motion Carried:	Unanimously	Vote for:		Vote against:

2. Excavation Pits

- a. Keith reported there has not been any movement on the Buchanan application.
- b. Further work on this file is required.

3. Financial Report

- A. Current Account Balances were provided to Council

Motion to adjourn at:	7:58 pm		
Moved by	Pierce MacLean	Seconded by	Darlene MacDonald
Motion Carried - Yes			



 Dwight Thompson (Acting Mayor)

Date SEPT 9, 2025



 Keith Boire (CAO)