

**Minutes**  
**Rural Municipality of KINGSTON**  
**Emyvale Recreation Center**  
**Regular Council Meeting**  
**Tuesday September 9, 2025, 7PM**

**Attendance**

Y	Dwight Thompson (Acting Mayor)		Y	Allan Holmes
N	Tom Coady		Y	Darlene MacDonald
N	Tory Kennedy		Y	Pierce MacLean
			Y	Keith Boire (CAO)
			Y	Mirko Terrazas (DO)

Call to Order At:	7:00 PM			
Approval of Amended Agenda	M	Allan Holmes	S	Pierce MacLean
Approval of Minutes August 12, 2025	M	Darlene MacDonald	S	Pierce MacLean

**1. BUSINESS ARISING FROM PREVIOUS MINUTES**

**1. Final Plan and Development Bylaw-Update**

- a. Keith reported that the new Official Plan and Development Bylaw has finally been approved as of August 19, 2025
  - i. Required changes to the website have been made to share the changes with the residents.
  - ii. Going forward, Keith to contact the department of Environment and let them know that all new applications and renewals for excavation pits are to be sent to our Development Officer, Mirko Terrazas.
  - iii. As there are no official applications for excavation pits, any new applications shall be subject to the new Development Bylaw.

**2. Shared Services-Update**

**a. Keith reported the following to council:**

- i. I met with CAOs Shari MacDonald from Miltonvale and Susan Morse from West River to discuss potential provincial funding for Shared Services.
- ii. Proposal was submitted to Municipal Affairs on August 21<sup>st</sup>. I spoke with Kevin McCarville today and their department is rearranging after the summer and they expect to establish a contact person for this project proposal and will get back to us later this month.
- iii. Current employment arrangement with Mirko will continue and a decision will be made in October on a potential Shared Service arrangement with or without the Provincial Shared Services agreement.
- iv. Susan from West River is working on Mirko's employment contract.

**3. Mandatory Bylaws and Policies**

- a. The second reading, approval and adoption of the three mandatory bylaw too place

Moved By:	Pierce MacLean			
Seconded By:	Darlene MacDonald			
Be it resolved that council has proceeded with the second reading of the Conflict of Interest Bylaw # 2025 – 03. Council has approved the second reading and has adopted the bylaw. The results of the vote on this are as follows:				
Councilor's Name	Voted For	Voted Against	Abstained	Absent
Tom Coady				x
Darlene MacDonald	1			
Allan Holmes	1			
Tory Kennedy				x
Pierce MacLean	1			
<b>Totals</b>	3			
This resolution was passed by a majority of councilors present.				

Moved By:	Pierce MacLean			
Seconded By:	Darlene MacDonald			
Be it resolved that council has proceeded with the second reading of the Code of Conduct Bylaw # 2025 – 02. Council has approved the second reading and has adopted the bylaw. The results of the vote on this are as follows:				
Councilor's Name	Voted For	Voted Against	Abstained	Absent
Tom Coady				x
Darlene MacDonald	1			
Allan Holmes	1			
Tory Kennedy				x
Pierce MacLean	1			
<b>Totals</b>	3			
This resolution was passed by a majority of councilors present.				

Moved By:	Pierce MacLean			
Seconded By:	Darlene MacDonald			
Be it resolved that council has proceeded with the second reading of the Access to Information and Protection of Personal Information Bylaw # 2025 – 04. Council has approved the second reading and has adopted the bylaw. The results of the vote on this are as follows:				
Councilor's Name	Voted For	Voted Against	Abstained	Absent
Tom Coady				x
Darlene MacDonald	1			
Allan Holmes	1			
Tory Kennedy				x
Pierce MacLean	1			
<b>Totals</b>	3			
This resolution was passed by a majority of councilors present.				

#### 4. Election Update

- a. Being the only person to submit nomination papers for the position of mayor, Dwight Thompson was acclaimed the new mayor was sworn in and signed his oath of office at this meeting.
- b. With Dwight resigning from his position of councillor, we are required to hold an election to replace him. To that end the following resolution was made.

Moved By:	Allan Holmes			
Seconded By:	Pierce MacLean			
Be it resolved that Alan Miller shall be appointed Municipal Electoral Officer and Keith Boire shall be appointed Deputy Election Officer to oversee and conduct the by-election to elect a councillor for the municipality to fill the vacancy created with the resignation of Dwight Thompson. The Municipal Electoral Officer shall work with the CAO to ensure the election is held in compliance with the regulations set out in the Municipal Government Act of PEI. The election date will be held on Monday November 24, 2025				
Councillor's Name	Voted For	Voted Against	Abstained	Absent
Tom Coady				X
Darlene MacDonald	1			
Allan Holmes	1			
Tory Kennedy				X
Pierce MacLean	1			
<b>Totals</b>	3			
This resolution was passed by a majority of councillors present.				

#### 2. COMMUNITY PLANNING

- A. Mirko presented and read through a list of all approved and pending permit applications for the year 2025

#### 3. FINANCIAL REPORT

- A. Current Account Balances were provided to Council.
- B. A list of Debit Mastercard purchase was provided to Council.
- C. Keith indicated the annual audit was ongoing and the he expected it to be completed before the deadline.

#### 4. NEW BUSINESS

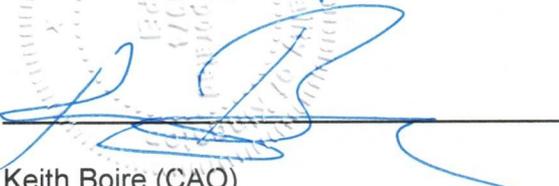
- A. Rescheduling of October 14<sup>th</sup> council meeting
  1. Keith let council know he would be out of the province on the 14<sup>th</sup> and recommended rescheduling to October 21<sup>st</sup>.
    - a. It was agreed to reschedule to the 21<sup>st</sup>.
- B. EMO
  1. Nothing has been done with the EMO group for quite some time.
    - a. Keith recommendation to invite Troy Hunter to present to council at the October meeting, advertise it on the website and on the board outside the hall and to seek
    - b. Council agreed with the recommendations and Keith to reach out to Troy and add it to the October agenda
- C. Planning Board and other Committees

1. It was agreed that the existing Planning Board members, Dwight Thompson, Tom Coady, Tory Kennedy and Joe Dolphin would continue in their roles and that the Planning Board would include matters of Finance, Employment and Capital Projects along with its core Planning authority.

Motion to adjourn at:	7:46 pm		
Moved by	Allan Holmes	Seconded by	Pierce MacLean
Motion Carried - Yes			

  
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Dwight Thompson (Acting Mayor)

Date Oct 21, 2025

  
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Keith Boire (CAO)