

**Minutes**  
**Rural Municipality of KINGSTON**  
**Emyvale Recreation Center**  
**Regular Council Meeting (Rescheduled)**  
**Tuesday February 10, 2026, 7PM**

**Attendance**

Y	Dwight Thompson (Acting Mayor)		Y	Allan Holmes
Y	Tom Coady		Y	Darlene MacDonald
Y	Tory Kennedy		Y	Pierce MacLean
Y	Wayne Gairns		Y	Keith Boire (CA0)
Y	Joe Dolphin		x	Mirko Terrazas (DO)

Call to Order At:	7:02	PM		
Approval of Amended Agenda	M	Tom Coady	S	Pierce MacLean
Approval of Minutes January 13, 2026	M	Tom Coady	S	Pierce MacLean

**1. BUSINESS ARISING FROM PREVIOUS MINUTES**

A. Employment Contract – Clerical Support

1. Tory presented council with her proposal for the new contract with Laine Brehaut.
  - a. Council discussed the proposal and the following resolution was put forward:

Moved By:	Allan Holmes			
Seconded By:	Pierce MacLean			
Be it resolved that Council has approved hiring Laine Brehaut for the role of administrative support as per contract presented to council by Tory Kennedy. Contract to be signed by Mayor Thompson and Laine Brehaut				
<b>Councilor's Name</b>	<b>Voted For</b>	<b>Voted Against</b>	<b>Abstained</b>	<b>Absent</b>
Tory Kennedy	1			
Tom Coady	1			
Darlene MacDonald	1			
Allan Holmes	1			
Pierce MacLean	1			
Wayne Gairns	1			
<b>Totals</b>	6			
This resolution was passed by a majority of councilors present.				

B. Capital Project Update

1. Keith provided an update to the capital projects which included briefing council on the following:
  - a. Had met with Kellie Mulligan at Central Development to find out details on the available funding through the Rural Growth Initiative Program.
    - i. This program will fund the renovations and expansion of the hall to 75% of up to a \$333,333 project (\$250,000)
    - ii. It will not cover the cost of the municipal office which is 288 square feet. The hall addition is 672 square feet for a total of 960 square feet.
    - iii. The project will have to stay under \$330,000 otherwise the funding is reduced to 50%
    - iv. We are already approved for CCBF funding for the project. Its share will likely be under \$100,000.

- v. He recommends we apply to the CCBF fund for a separate project for paving and signage.
- b. Met with Mark McKenzie to go over the updated plans. He is still interested in being the main contractor for the project.
- c. We received one quote on the architectural component of the project. We expect the second quote to be received later this week. Re
- d. I am still in contact with Barry O'Brien from the CREG program. We are still hopeful the electrical upgrade and solar panel project will be approve.
- e. With respect to future projects, the following resolution was made:

Moved By:	Tom Coady			
Seconded By:	Wayne Gairns			
Be it resolved that Council approves the CAO to apply to the Infrastructure secretariat to create a separate project to make improvements to the Rec Centre. The specifics of the components of the project will be determined by the CAO.				
Councilor's Name	Voted For	Voted Against	Abstained	Absent
Tory Kennedy	1			
Tom Coady	1			
Darlene MacDonald	1			
Allan Holmes	1			
Pierce MacLean	1			
Wayne Gairns	1			
<b>Totals</b>	6			
This resolution was passed by a majority of councilors present.				

### C. Student Hire Update

#### 1. Update from Wayne Gairns.

- a. Continuing the process to hire a student.
- b. Student to report to Rec Centre Committee and Wayne Gairns.
- c. Keith to provide support to Wayne in the application process and to do the paperwork required for paying the student.
- d. Student's roll would be to maintain the ball field and grounds around ball field and Rec Centre, provide general maintenance and work as instructed to ensure a safe work site should the expansion project take place.
- e. Other duties as Mark and/or Wayne assigns.

### D. Excavation Pit update.

#### 1. Keith provided a background document summarizing the issues to discuss.

- a. What other municipalities chose regarding managing excavation pits
- b. Costs associated with managing pit for both the municipality and contractors.
- c. Lack of in-house expertise to properly manage the environmental aspects of managing pits.
- d. Likelihood of being able to enforce remediation conditions decades into the future.

#### 2. After council discussion it was determined council wished to have the province regulate all aspects of excavation pits within Kingston, but wished to retain it's authority over land use planning including the requirement for excavation pits to only be permitted in our Industrial zone or a future designated zone specific to resource extraction.

- a. Keith to work with the Provincial Environment department to find a way forward respecting their authority to manage pits and the municipality's authority over land use.
- b. Keith to seek planning advice from the We6 planning group, specifically Samantha Murphy.

3. With the decision to have the management of excavation pits continue to be performed by the public, council recognized the necessity to amend its current bylaw to reflect that change. To that end the following resolution took place.

Moved By:	Tom Coady			
Seconded By:	Darlene MacDonald			
Be it resolved that Council shall seek methods to amend its current development bylaw section 5.13 through 5.17. The CAO shall reach out to Land Use Planning to determine if the Excavation pit amendment 2023-01 can be resubmitted with necessary modifications to reflect council's intention to have the province manage excavation pits while retaining its authority over land use planning. Should this be an option, the CAO shall draft the necessary changes, ensure they are acceptable to the Environment Department and provide copies of the amendment to council for their review and approval. Should this method of amendment not be acceptable to Land Use Planning, then the Planning Board will convene and make recommendation to council to start a new amendment process.				
<b>Councilor's Name</b>	<b>Voted For</b>	<b>Voted Against</b>	<b>Abstained</b>	<b>Absent</b>
Tory Kennedy	1			
Tom Coady	1			
Darlene MacDonald	1			
Allan Holmes	1			
Pierce MacLean	1			
Wayne Gairns	1			
<b>Totals</b>	6			
This resolution was passed by a majority of councilors present.				

2. COMMUNITY PLANNING

- A. Mirko reported on current applications:  
 1. None to report

3. FINANCE REPORT

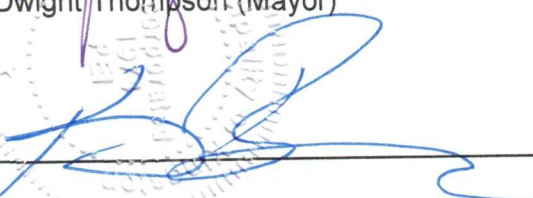
- A. Report attached Schedule A

4. Adjournment

Motion to adjourn at:	8:06pm		
Moved by	Darlene MacDonald	Seconded by	Tory Kennedy
Motion Carried - Yes			

  
 \_\_\_\_\_  
 Dwight Thompson (Mayor)

Date MARCH 24, 2026

  
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 Keith Boire (CAO)

Schedule A - February 10, 2026 Council meeting

Financial Report

Account Name	Balance
SELECT OP S	\$141,469.82
GENERAL CHECKING ACC	\$103,781.64
DEBIT MASTERCARD	\$808.95
Business Term - Fixed Interest - Paid An	\$103,600.00
1 YR REDEEMABLE	\$222,402.68
SHARES	\$5.25

Date	From	Item	Cost
Jan 11	Amazon	Backup USB 256GB, Phone Case	\$88.40
Jan 15	Staples	Base and cordless phone – Rec Centre	\$92.56
Jan 15	Best Buy	Surge Supressor – for computer/monitor etc	\$34.49
Jan 20	Princess Auto	Salt	27.58

AGENDA  
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Emyvale Recreation Center  
Regular Council Meeting (rescheduled)  
February 10, 2026, 7PM

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES – January 13, 2026
4. BUSINESS ARISING FROM PREVIOUS MINUTES
  - A. Employment Contract – Clerical Support
  - B. Update on Capital Projects
  - C. Student Hire Update
  - D. Excavation Pits
5. COMMUNITY PLANNING
  - A. Report from Mirko
6. FINANCE REPORT
  - A. Current Balances
7. NEW BUSINESS
8. BUSINESS ADDED TO AGENDA
9. ADJOURNMENT